



CITY OF SAN JOSÉ, CALIFORNIA

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CIVIL SERVICE COMMISSION

Bill Brill, Chair
Sharon L. Hightower, Vice Chair
Dave Busse
Richard J. Giovannetti
Leon Louie

SYNOPSIS CIVIL SERVICE COMMISSION

TO ARRANGE AN ACCOMMODATION UNDER THE AMERICANS WITH DISABILITIES ACT TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CALL (408) 277-4429 OR (408) 998-5299 (TTY) AT LEAST 48 HOURS BEFORE THE MEETING.

Agenda Closing 12:00 Noon Wednesday
Eight Days before Commission Meeting

4:00 P.M. ORDER OF BUSINESS May 1, 2003

THE CIVIL SERVICE COMMISSION MEETS ON THE FIRST THURSDAY OF EACH MONTH IN THE CITY COUNCIL CHAMBERS, SECOND FLOOR OF CITY HALL

ROLL CALL

Present: Commissioners Giovannetti, Hightower, Louie and Brill
Absent: Commissioner Busse

ORDERS OF THE DAY UNANIMOUSLY ADOPTED AS AMENDED

Chair Brill noted an e-mail notification from Employee Relations with a request from Lorenzo Sanchez's attorney to defer scheduling of Item #3a to June 5, 2003.

CONSENT CALENDAR UNANIMOUSLY ADOPTED AS AMENDED

MEF President Bill Pope requested Item #2b, the revised classification specification for Community Services Aide on Employee Services' report dated April 23, 2003, be removed from the Consent Calendar and attached to Item #4 for deferral to June 5, 2003 to permit further discussion on living wage issues.

1. Information Only

- a. Hiring Summary – Memorandum from Employee Services Department (ES) dated April 23, 2003 listing complaints about hiring issues and a summary of hiring activity for the period June 7, 2002 through April 12, 2003, was filed.

2. Employee Services Department report dated April 23, 2003 listing the following amendments to the classification plan, was filed with the exception of the revised class specification of Community Services Aide which was attached to Item #4 and deferred to June 5, 2003.

- a. Reallocations of Positions

00005301	Librarian II (6233) (formerly Librarian II Specialist (7233))	Library
00007195	Librarian II (6233) (formerly Librarian II Specialist (7233))	Library
00007196	Librarian II (6233) (formerly Librarian II Specialist (7233))	Library

- b. Revision of Class Specification

(1) Community Services Aide **To be heard with Item #4 and deferred to June 5, 2003**

END OF CONSENT CALENDAR

3. Hearings scheduled:

- a. Scheduling of the appeal of suspension of Lorenzo Sanchez, Police Sergeant (2216) was deferred to June 5, 2003 at appellant's request. Written time waiver filed. (Gillespie/Simonson)
 - b. The hearing of the appeal of suspension of Oscar Peterson, Facility Attendant was rescheduled for May 19, 2003 and May 27, 2003 at 6:30 p.m. Written time waiver filed. Officer Hightower advised both parties to participate in a pre-hearing telephone conference with her one week prior to the hearing date. (Dodson/Silver)
 - c. The hearing of the appeal of dismissal of Dave Everly, Associate Engineer (12506) was rescheduled to June 3, 2003 and June 4, 2003 at 6:30 p.m. Written time waiver filed. Officer Hightower advised both parties to participate in a pre-hearing telephone conference with her one week prior to the hearing date. (Hopper/Everly)
 - d. Scheduling of the appeal of suspension of Moses Serrano, Senior Maintenance Worker (3115) was deferred to June 5, 2003 at appellant's request. Written time waiver filed. (Adams/Highbaugh)
4. MEF President Bill Pope's verbal request to investigate revised and retitled class specification Community Services Aide PT (6017) formerly titled Recreation Aide PT. Request from MEF President Bill Pope for continuance to June 5, 2003 for additional discussion with Employees Services regarding living wage issues was granted. (Continued to June 5, 2003)

ORAL PETITIONS

None.

ADJOURNED at 4:17 p.m. to meet again on May 19, 2003 at 6:30 p.m. to consider the appeal of suspension of Oscar Peterson, Facility Attendant.